School of Community Service

Main Office
Chilton Hall, Room 302
P.O. Box 311340
Denton, TX 76203-1340
(940) 565-2239
E-mail: scs.cmm@unt.edu
Web site: www.scs.unt.edu

David W. Hartman, Dean

The School of Community Service is composed of academic departments and institutes, which house graduate and undergraduate programs, as well as research institutes and centers that support the school’s mission. The school offers programs leading to the following graduate degrees:

- Master of Science with majors in applied anthropology, applied economics, administration of long-term care and retirement facilities, behavior analysis, criminal justice, delivery of community-based services for the aging, general studies in aging, rehabilitation services (with concentrations in vocational evaluation and rehabilitation counseling), and sociology (with concentrations in family and the life cycle, social organization/disorganization and urban sociology);
- Master of Arts with majors in applied anthropology, administration of long-term care and retirement facilities, delivery of community-based services for the aging, general studies in aging, and sociology (with concentrations in family and the life cycle, social organization/disorganization and urban sociology);
- Master of Public Administration; and
- Doctor of Philosophy with a major in sociology (with concentrations in family and the life cycle, social organization/disorganization and urban sociology).

The faculty of the school also participates in the master’s degree program with a major in interdisciplinary studies offered through the School of Graduate Studies. See the Toulouse School of Graduate Studies section of this catalog for more information about this degree program.

The Department of Rehabilitation, Social Work and Addictions offers a special certificate program for rehabilitation facility administrators, workshop managers and supervisors that focuses on administrative, management and supervisory principles and practices.

The Department of Behavior Analysis offers a sequence of four applied behavior analysis courses on early intensive intervention for children with autism.

The school offers a 12-hour online graduate academic certificate in volunteer and community resource management.

Students in other fields may minor in any of the School of Community Service degree programs with consent of the minor professor.

Center for Public Service

Main Office
Chilton Hall, 121
P.O. Box 310919
Denton, TX 76203-0919
(940) 565-4863
Web site: www.cps.unt.edu

Stanley R. Ingman, Director

The mission of the Center for Public Service is to promote the service, public affairs, public interest and applied research goals of the School of Community Service and the university. Students, faculty and staff are involved in a variety of research and service projects that contribute to the welfare and development of individuals and of communities. The center’s programs include aging and health services, urban social development, environmental education, volunteerism and international exchange. The center coordinates a number of service learning experiences and offers a graduate academic certificate in volunteer management.
Department of Anthropology

Main Office
Chilton Hall, 330
P.O. Box 310409
Denton, TX 76203-0409
(940) 565-2290
Web site: www.unt.edu/anthropology

Tyson Gibbs, Chair

The Department of Anthropology offers a graduate program leading to the following degrees:
• Master of Arts, and
• Master of Science, both with a major in applied anthropology.

In cooperation with the UNT Health Science Center in Fort Worth, students may also earn a dual degree in public health with a specialty in health services research.

The master’s degree in applied anthropology is grounded in the theory and methods of anthropology, and is designed primarily to prepare students for employment outside academia. Students will be prepared to apply anthropological knowledge in private and public sectors, foundations, and businesses in local, regional, and international areas. Knowledge is to be applied to our most compelling social problems and to the operation and administration of agencies charged with addressing these problems. The central goal of our program in applied anthropology is to provide the knowledge necessary for its graduates to undertake informed and thoughtful action as street-level practitioners, administrators, agency-based researchers and program evaluators.

Research

Faculty have expertise in organizational anthropology, ethnography of product and technology use, human-computer interaction, video ethnography, race and ethnicity, migration, border studies, medical anthropology and aging, sustainable community issues, transnationalism, gender, Latin America (especially Mexico) and urban centers. Recent and currently funded and unfunded research focuses on leadership and organizational culture in self-managed work teams; African-American health-seeking behavior; colonias on the border; Hispanic migrant women in North Texas; volunteer teaching of English in Hispanic communities; integration of Mexican migrants into public policy and urban planning; outreach and educational attainment of Latinos; prescription drug decision-making; culture change and contemporary health issues; physician assistants in rural healthcare; paramedical decision-making; violence, refugees and international relief; and structural violence and the public health of young gay and bisexual men. In addition to these funded projects, we house, administer and staff the Applied Cultural Anthropology Research Center (ACARC). The center brings together specialists from a broad spectrum of the university community to provide training and to conduct research to help increase and facilitate multicultural understanding, appreciation, and communication at the local, state, national and international levels. The ACARC works interactively with representatives of government, industry, education, the medical community, and the private sector in Texas and surrounding areas to provide cultural sensitivity training through individual consultation and instructional seminars. The ACARC is involved in interactive research with companies, schools, and service organizations to facilitate problem solving through cultural understanding.

Degree Program

Master of Arts or Master of Science with a Major in Applied Anthropology

Admission Requirements

1. The applicant must apply for and be granted admission to the Toulouse School of Graduate Studies and also apply separately to and be accepted by the applied anthropology program.
2. An acceptable score on the aptitude (verbal and analytical) section of the Graduate Record Examination (GRE) is required of all applicants. This score must be submitted before final approval of an application can be given.
3. The applicant must hold a bachelor’s degree from an accredited U. S. institution or equivalent training at a foreign university.
4. Applicants must have adequate subject preparation in anthropology.
5. Applicants must have a 3.0 overall grade-point average.
6. Applicants must submit a statement of purpose and three letters of reference from persons familiar with their academic record. Exceptions will be made under guidelines established by the faculty.
7. Applicants who lack preparation in anthropology may be considered for admission to the program conditionally, but will be required to correct course work deficiencies. Anthropology faculty will make the determination.
Program Requirements

The applied anthropology program requires satisfactory completion of a minimum of 36 hours of study and research beyond the bachelor’s degree.

All master’s candidates are required to take 15 core semester credit hours: ANTH 5010 and 5015, Anthropological Thought and Praxis I and II; ANTH 5020, Seminar on Research Methods and Design; ANTH 5040, Ethnographic and Qualitative Methods; and ANTH 5060, Problems and Cases in the Application of Anthropological Knowledge.

In addition, students will be required to take 15 elective semester credit hours, a minimum of 6 of which must be from outside anthropology. The student’s graduate committee must approve the coursework. Suggested elective courses in anthropology may include any of the following: ANTH 5030, Medical Anthropology; ANTH 5200, Seminar in Cultural Anthropology; SOCI 5210, Introduction to Social Statistics; and ANTH 5610, Topics in Sociocultural Anthropology.

All candidates must take 6 hours of supervised practicum and seminar in lieu of thesis: ANTH 5800 and 5810, Applying Anthropology: Practicum I and II.

Students must establish an advisory committee and prepare a degree plan approved by the committee. The candidate’s committee is composed of three faculty members with at least two from anthropology, one of whom serves as the major professor. The advisory committee is appointed before the student prepares the degree plan, and must be approved by the dean of the Toulouse School of Graduate Studies upon recommendation of the student, department chair, and graduate adviser.

For the Master of Arts degree, students fulfill the 36 hours of degree requirements and demonstrate knowledge of a foreign language.

For the Master of Science degree, students fulfill the 36 hours of degree requirements including a course in an additional skill appropriate to their specialty.

Dual Degree in Anthropology/Public Health

The School of Public Health at the University of North Texas Health Science Center and the Department of Anthropology at the University of North Texas have developed a cooperative agreement that allows students to pursue the Master of Public Health and the Master of Arts in Applied Anthropology. Students may count their approved concentration courses in public health as part of their major and minor areas in anthropology.

Courses of Instruction

All Courses of Instruction are located in one section at the back of this catalog.

Course and Subject Guide

The “Course and Subject Guide,” found in the Courses of Instruction section of this book, serves as a table of contents and provides quick access to subject areas and prefixes.

Institute of Applied Economics

Main Office
Wooten Hall, 366
P.O. Box 310469
Denton, TX 76203-0469
(940) 565-3437
Web site: www.unt.edu/aeco

Bernard L. Weinstein, Director

Graduate Faculty: Clower, McKee, Weinstein.

The Institute of Applied Economics offers an interdisciplinary professional program leading to the following degree:

• Master of Science with a major in applied economics.

Faculty from the institute also participate in a program leading to the master’s degree with a major in interdisciplinary studies administered by the School of Graduate Studies. For further information about the interdisciplinary studies program, consult the Toulouse School of Graduate Studies section of this catalog. Students may also pursue a professional certificate in alternative dispute resolution.

Research

Institute of Applied Economics faculty pursue a wide range of research interests, including labor relations, labor market information, local and regional economic analysis, state and local fiscal and regulatory policy, energy policy, conflict resolution and economic development. Faculty publications have appeared both in professional journals, such as Business Insights, Arbitration Journal, Policy Review, Economic Development Quarterly, Economic Development Commentary, Society and Challenge, and in the editorial and financial pages of the nation’s leading news journals, including The New York Times, The Wall Street Journal and The Los Angeles Times. Faculty members also have published numerous books and monographs on economic and regional development topics.
The Institute of Applied Economics is closely affiliated with the University Center for Economic Development and Research, which provides economic and public policy consulting services to organizations in the private, nonprofit and public sectors. Projects conducted by the center offer students of the Institute of Applied Economics both professional development and career opportunities. Clients of the Center for Economic Development and Research have included a range of state government agencies, Fortune 500 companies, foundations and communities across North Texas. The center also publishes a semi-annual economic forecast subscribed to by companies and government agencies across Texas and the Southwest.

Admission Requirements

The general criteria governing acceptance to the institute’s graduate program are the same as those governing admission to UNT’s School of Graduate Studies. While consideration is given to all aspects of an individual’s record in determining acceptability for admission, major emphasis is placed on the student’s grade point average for approximately the last 60 hours of undergraduate work and on scores on the GRE or the GMAT.

An application, official transcripts and test scores should be submitted to the School of Graduate Studies. All other official credentials should be submitted to the associate director of the institute. See department web site or student guidelines for details.

Degree Program

Master of Science with a Major in Applied Economics

The major objective of this program is to prepare recent graduates and practitioners for careers in business and industry, government, and the nonprofit sector with a grounding in applied economics, related disciplines and research methods. The master’s program in applied economics is an interdisciplinary effort that, depending upon the candidate’s field of concentration, may involve courses in accounting, finance, geography, marketing, political science, public administration, real estate and sociology, in addition to a solid core of economics and applied economics courses. Students interested in economic education or labor and industrial relations should consult the Economics section of this catalog or an adviser in the Department of Economics.

The program requires satisfactory completion of a minimum of 36 hours of study and research beyond the bachelor’s degree, which includes 6 hours of directed research leading to a master’s thesis or problem in lieu of thesis. Candidates for graduate degrees must also pass a comprehensive examination. Further details are available in the student guidelines available from the department. Consult the institute director or associate director for core curriculum requirements and suggested electives. Prospective students are eligible for scholarships of up to $3,000 for the academic year. Limited numbers of graduate research assistantships are also available in conjunction with funded research projects.

Courses of Instruction

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Course and Subject Guide

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Department of Applied Gerontology

Main Office
Chilton Hall, 273
P.O. Box 310919
Denton, TX 76203-0919
(940) 565-2765
Fax: (940) 565-4370
Web site: www.unt.edu/aging

Richard A. Lusky, Chair

Graduate Faculty: Eve, Ingman, Lusky, Turner.

The primary objective of the degree programs in the Department of Applied Gerontology is to provide preparation for professionals in the field of gerontology. Programs prepare students to be administrators of long-term care and retirement facilities, home health care agencies and therapeutic day care centers; to participate in the planning, coordination and administration of public and private programs in gerontology; and to hold aging-related positions in business and industry.

University library holdings in gerontology are extensive as a result of systematic acquisitions beginning in the early 1960s. In addition, the nationally recognized Gerontological Film Collection, available through the Media Library, holds more than 400 titles.

Opportunities for research assistantships for qualified graduate students are available.

Students in other fields may minor in applied gerontology at the master’s or doctoral level.
Research

Research at the Department of Applied Gerontology is concerned with various social, psychological and policy aspects of aging. Faculty members currently are investigating accessibility of the health care delivery system for adults and older adults, health care services utilization by the uninsured, images of aging in film and literature, ethical issues in geriatric service delivery, sustainable senior communities, senior reengagement and volunteerism, aging and developmental disabilities, mediation and conflict resolution, and integrating community-based and residential programs for the aged.

Degree Programs

The department offers graduate programs leading to the following degrees:

• Master of Arts, and
• Master of Science, both with majors in administration of long-term care and retirement facilities, delivery of community-based services for the aging and general studies in aging.

Master of Arts and Master of Science

Admission Requirements

Applicants for admission must meet all general admission requirements of the Toulouse School of Graduate Studies. GPA requirements are described in the Admission section of this catalog. Application also must be made to the Department of Applied Gerontology. A satisfactory score on the aptitude section of the Graduate Record Examination must be submitted.

No specific undergraduate major is required. However, 3 hours of social gerontology are a prerequisite for all master’s degree candidates. This prerequisite may be taken concurrently with courses applying to the master’s degree.

General Degree Requirements

All majors require completion of 45 graduate hours. Students must complete a capstone course, Proseminar on Applications in Practice, for 3 hours credit. One of the requirements of this course is the production of a major written project.

Master’s degree candidates must pass an oral comprehensive examination.

Candidates for the MA degree must demonstrate proficiency in a foreign language (normally French, German or Spanish). See the “Foreign Language Requirement” heading in the Master’s Degree Requirements section of this catalog for further details.

Master of Arts and Master of Science

Administration of Long-Term Care and Retirement Facilities

Required courses: AGER 5300, 5400, 5600, 5710, 5740, 5780, 5810, 5820, 5840, 5850, 5860 and 5940.

Minor in business administration (required): ACCT 5020, BLAW 5050 and MGMT 5520.

Requests for course substitutions are considered on an individual basis and may be approved if warranted by the student’s academic background and/or professional experience. Students earn 6 hours of credit by completing a required 1,000-clock-hour supervised internship in a licensed long-term care facility. Internship placements are available nationwide under the preceptorship of experienced professionals.

Licensed long-term care administrators may be allowed to substitute additional course work for the internship.

Master of Arts and Master of Science

Delivery of Community-Based Services for the Aging

Required courses: AGER 5560, 5710, 5740, 5770, 5780, 5830, 5840, 5860 and 5940.

Other AGER courses totaling at least 15 semester hours will be selected in consultation with the student’s adviser.

Students earn 3 hours of credit by completing a required 500-clock-hour supervised internship in an appropriate facility serving the elderly. Internship placements are available nationwide under the preceptorship of experienced professionals.

Students with extensive practitioner experience may be allowed to substitute additional course work for the internship.

Master of Arts and Master of Science

General Studies in Aging

Required courses: AGER 5500, 5560, 5600, 5710, 5780, 5840, 5860, 5880, 5940 and 6150.

Students earn 3 hours of credit by completing a required 500-clock-hour supervised internship in an appropriate facility serving the elderly. Internship placements are available nationwide under the preceptorship of experienced professionals.

Students with extensive practitioner experience may be allowed to substitute additional course work for the internship.

Minor (optional): Students majoring in general studies in aging may choose 6 to 12 semester hours in a minor field such as business administration,
psychology, sociology, rehabilitation studies, health promotion, recreation or other areas of special interest. Other AGER courses totaling 3 to 9 hours will be selected in consultation with the student’s adviser.

**Minor in Applied Gerontology**

Students in other fields may choose applied gerontology for a minor. AGER 5700, 5710, 5780 and 5860 are required for minor students, with additional courses to be chosen in consultation between the student and minor professor.

**Other Advanced Study**

The graduate academic certificate, Specialist in Aging, is designed for health and human service professionals who wish to complement their existing knowledge and skills with an understanding of aging and services for the aged. Faculty of two- and four-year colleges and universities and doctoral candidates in other fields may also find the specialist certificate a valuable adjunct to their academic credentials. The 15-semester-hour program includes 12 semester hours of core courses covering social, physiological and psychological aspects of aging as well as government programs for the elderly, plus 3 elective hours of applied gerontology. For students who have successfully completed the Retirement Housing Professional certification program jointly sponsored by the Department of Applied Gerontology and the American Association of Homes and Services for the Aging, the 3 elective hours will be waived.

**Courses of Instruction**

All Courses of Instruction are located in one section at the back of this catalog.

**Course and Subject Guide**

The “Course and Subject Guide,” found in the Courses of Instruction section of this book, serves as a table of contents and provides quick access to subject areas and prefixes.

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**Department of Behavior Analysis**

Main Office
Chilton Hall, 360
P.O. Box 310919
Denton, TX 76203-0919
(940) 565-2274
Fax: (940) 565-2467
Web site: www.unt.edu/behv
Student Advising Office
Chilton Hall, 360E
(940) 565-3318

**Richard G. Smith, Chair**

*Graduate Faculty:* Ellis, Glenn, Hyten, Rosales-Ruiz, Smith, Vaidya.

The Department of Behavior Analysis offers a program of general and applied course work leading to the following degree:

- Master of Science with a major in behavior analysis.

This program prepares students to apply behavioral principles to solve performance problems in work, home, institutional and educational settings. Graduates may work in human service or business settings, or they may go on to doctoral training in one of a number of fields.

University library holdings in behavior analysis are extensive. The Donald L. Whaley Memorial Scholarship is awarded annually to one or more students in behavior analysis. Research and teaching assistantships are available for qualified students, as are opportunities for paid work in behavior analysis.

**Research**

Both laboratory and applied research are conducted at the Department of Behavior Analysis, and scholarly work in the theory and philosophy of a science of behavior is ongoing. Applied research in a variety of field settings is supervised by faculty.

Departmental laboratories accommodate multiple ongoing experiments in human and non-human operant behavior.

Current research is in the areas of stimulus equivalence, relations between verbal and physiological measures, functional analysis and treatment of self-injurious behavior, nature and causes of behavioral variability, organization of behavior in human repertoires in home and in school, treatment of children with autism, functional assessments and behavioral interventions in classrooms, and stimulus control.
Admission Requirements

Admission to the master’s program in behavior analysis is based on combined information from several sources: GRE scores; undergraduate GPA and, where applicable, GPA in post-baccalaureate courses; letters of recommendation; demonstrated skills and serious interest in behavior analysis (as evidenced by previous course work/grades, completed research and/or applied projects in behavior analysis undertaken at the undergraduate level or in work settings under the supervision of a behavior analyst), and a personal statement (letter) as to the applicant’s goals and interests in behavior analytic research and practice. The departmental admissions committee considers every applicant on an individual basis in an attempt to ensure that a student who is accepted to the program will be capable of completing the rigorous curriculum.

Prerequisites

Although no specific undergraduate major is required, an appropriate background is desirable. Students must have a minimum of 6 semester credit hours in behavior analysis, including a course in behavioral principles before beginning course work toward the master’s degree. After the first semester of course work, and on a continuing basis, students are advised regarding ways in which they can best achieve the level of expertise required to master the subject matter included in the curriculum.

Degree Program

Master of Science with a Major in Behavior Analysis

The purpose of the program is to:

• teach principles, theory and research methods of behavior analysis;
• teach procedures for systematic application of behavioral technology in applied settings; and
• provide practical experience in functional analysis; in designing, implementing and evaluating behavioral applications; and in laboratory research.

The graduate program is designed to enable students to follow either of two career paths upon graduation:

1. Professional employment in the applied field: conduct behavioral assessments and behavioral interventions in human service or business settings, train employees in program interventions and conduct applied research in public and private agencies and institutions; or

2. Doctoral study in behavior analysis: enter PhD programs at other universities to continue advanced study in applied behavior analysis or the experimental analysis of behavior.

Students focusing in either area will take courses from a core curriculum, take elective courses tailored to their interests and complete a thesis.

Students with disabilities should contact the department office for the name of the graduate adviser.

Degree Requirements

Students focusing on application will complete 48 semester hours, including 24 hours of core courses and thesis, designated and free elective courses, and 7 hours of practicum/internship. Others will complete 42 semester hours of work in the same categories, but will have one 2-hour practicum.

Full- or part-time study is possible, as long as a satisfactory pace is maintained. Ordinarily, students will take a minimum of 6 hours per semester and finish in five to eight semesters.

Courses of Instruction

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Course and Subject Guide

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Department of Criminal Justice

Main Office
Chilton Hall, 359
P. O. Box 305130
Denton, TX 76203-5130
(940) 565-2562
Fax: (940) 565-2548
Web site: www.unt.edu/cjus

Robert W. Taylor, Chair
Eric J. Fritsch, Graduate Adviser

Graduate Faculty: Caeti, Chilton, Fritsch, Holman, Liederbach, Loper, Taylor, Trulson, Tobolowsky.

Research

Applied research projects and program evaluation studies are conducted by the Department of Criminal Justice. The department’s current research programs and interests focus on the evaluation of gang intervention units, the development of information systems in criminal justice agencies, the impact of international and domestic terrorism in the United States, the evaluation of local community policing programs, the impact of juvenile crime and laws on the criminal justice system, the investigation of patterns in juvenile homicide victimization, capital punishment, aspects of criminal victimization and the effects of substance abuse on crime.

The Department of Criminal Justice offers a graduate program leading to the following degree:

• Master of Science with a major in criminal justice.

The primary objective of the degree program is to provide students with a master’s level understanding of the nature and scope of the problems posed by crime, and the operation and administration of the agencies charged with addressing this social problem. The central goal of the Master of Science with a major in criminal justice is to improve the ability of its graduates to undertake informed and thoughtful action as direct workers, administrators, or researchers in the justice system.

The program prepares students for entry-level positions in the justice system for students beginning their professional careers and job advancement for students already employed in the justice system. The program also prepares students who are interested in pursuing a PhD upon completion of the master’s degree. The master’s degree in criminal justice allows each student to take a number of electives, thus permitting students to tailor their degrees to their professional and personal needs. The faculty in the Department of Criminal Justice come from a diverse range of educational and professional backgrounds including criminal justice, law, sociology, political science, social work and urban studies.

Admission Requirements

All general admission requirements to the Toulouse School of Graduate Studies, as outlined elsewhere in this bulletin, must be fulfilled. Application must first be made to the Toulouse School of Graduate Studies through the office of the graduate dean. Once the student is admitted to the graduate school, the application will be reviewed by the department for admission to the Master of Science with a major in criminal justice program.

Admission to the program leading to the Master of Science with a major in criminal justice requires satisfactory completion of at least 9 hours of undergraduate work in criminal justice. This requirement can be waived for individuals with significant experience in the criminal justice field. In addition, admission to the program leading to the Master of Science with a major in criminal justice requires satisfactory completion of at least 3 hours of upper-level course work in social science research methods. Applicants may be requested to submit letters of recommendation and a letter of intent as part of the application process.

To receive unconditional admission to the master’s degree program with a major in criminal justice, applicants must have a grade point average of 3.0 on the last 60 hours of courses for the bachelor’s degree or a GPA of 2.8 on all undergraduate work. In addition, applicants must have an acceptable score on the verbal and analytical writing sections of the Graduate Record Exam.

Applicants who have not completed the GRE prior to applying may receive provisional status into the master’s degree program in criminal justice. For provisional admission, the applicant must have a grade point average of 3.0 on the last 60 hours of courses for the bachelor’s degree or a GPA of 2.8 on all undergraduate work. Students who are provisionally admitted into the program must submit acceptable GRE scores prior to the completion of their first semester of enrollment.

Degree Program

Master of Science with a Major in Criminal Justice

The program requires satisfactory completion of a minimum of 36 hours beyond the bachelor’s degree. The degree includes a core curriculum of 12 hours, which must be completed by all students. The following 9 hours must be completed by all students: CJUS 5000, Criminal Justice Policy;
CJUS 5600, Advanced Criminological Theory; and CJUS 5700, Evaluation and Research Methodologies. In addition, students must complete one of the following two courses in the core curriculum (3 hours): CJUS 5200, Legal Aspects of Criminal Justice System or CJUS 5500, Seminar in Criminal Justice Administration. The degree requires each student to select a thesis or non-thesis option.

Students selecting the thesis option will be required to complete the core curriculum of 12 hours, 18 hours of electives, and 6 hours of thesis. Students selecting the thesis option must have departmental consent to enroll in thesis; the satisfactory completion of CJUS 5750, Criminal Justice Statistics, is required prior to enrolling in thesis. Students choosing the thesis option must also pass an oral examination in conjunction with a master’s thesis defense.

Students selecting the non-thesis option will be required to complete the core curriculum of 12 hours and 24 hours of electives. Students choosing the non-thesis option must also pass a written comprehensive exam covering the core curriculum. All course work applied toward the Master of Science with a major in criminal justice must be at the 5000 level. A limited number of graduate research assistantships are periodically available.

The Department of Criminal Justice also participates in a program leading to the master’s degree with a major in interdisciplinary studies, which is administered by the Toulouse School of Graduate Studies. For further information about the interdisciplinary studies program, consult the Toulouse School of Graduate Studies section of this catalog or contact the Department of Criminal Justice graduate adviser.

**Minor in Criminal Justice**

Students in other fields may choose criminal justice for a minor. Students selecting criminal justice as a minor are required to complete 9 hours of graduate work in criminal justice.

**Minimum Academic Standards for Master’s Students**

The graduate committee in the Department of Criminal Justice will recommend withdrawal of a student from the master’s program if the student receives two course grades of C or below (for purposes of this rule, the first grade received in a course is used).

**Program Approval**

Each graduate student must receive advising from the departmental graduate adviser prior to registration each semester.

During the first semester of a master’s program, the student must submit a degree plan, through the departmental graduate adviser. The degree plan must be approved by the departmental graduate adviser and the Toulouse School of Graduate Studies. Any degree plan change must have prior consent. A maximum of 9 hours of transfer work may be applied toward the master’s degree. The final decision on applicability of transfer work rests with the departmental graduate adviser.

**Courses of Instruction**

All Courses of Instruction are located in one section at the back of this catalog.

**Course and Subject Guide**

The “Course and Subject Guide,” found in the Courses of Instruction section of this book, serves as a table of contents and provides quick access to subject areas and prefixes.

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**Department of Public Administration**

Main Departmental Office
Wooten Hall, 173
P.O. Box 310617
Denton, TX 76203-0617
(940) 565-2165
Fax: (940) 454-4466
E-mail: mpa@unt.edu
Web site: wwwunt.edu/padm

Robert L. Bland, Chair

Graduate Faculty: Bavon, Benavides, Bland, Clarke, Glass, Kendra, McEntire, McGuire, Robinson.

The Department of Public Administration offers a graduate program leading to the following degree:

- Master of Public Administration.

More than 750 alumni of the program work in the public sector as well as the private and nonprofit sectors. The curriculum in the Master of Public Administration (MPA) program emphasizes a combination of courses and practical experience leading to entry-level management positions for students beginning their professional careers and job advancement for students already in government service. All faculty members have professionally relevant experience and are involved with a number of professional associations.
Current information may be obtained by accessing the department’s web site at www.scs.unt.edu/depts/PADM.

The MPA degree at the University of North Texas is accredited by the National Association of Schools of Public Affairs and Administration (NASPAA) [1120 G Street NW, Suite 730, Washington, DC 20005; (202) 628-8965]. The curriculum conforms to NASPAA standards.

Career Opportunities

Graduates of the MPA program enter a wide range of careers in government and the nonprofit sector, and, to a lesser extent, in business. The greatest employment opportunities are in city and county government, primarily because of faculty ties and an extensive alumni network in management positions. A growing number of graduates, however, serve in state and federal government, and in non-profit organizations. A few serve in administrative positions in other countries. Graduates of the MPA program at UNT work in such management positions as budgeting and finance, personnel, utilities, auditing, planning, disaster response, public safety and public works, and in administrative positions in such nonprofit organizations as chambers of commerce and the United Way.

Students without prior government experience are required, in most cases, to complete an internship for which they receive 6 hours of credit. The department assists students in locating internship positions as well as full-time employment.

Research

The faculty in the Department of Public Administration pursue an active research program that focuses on policy and administrative issues of concern to government. The department maintains an emphasis on issues of concern to city and county management, including economic development and growth management, executive recruitment, personnel management, municipal debt acquisition, health policy and administration, emergency and disaster planning, county government organization and management, state government administration, career paths of city managers, intergovernmental management, public/private partnerships, city managers as policy-makers, capital spending for infrastructure, and property tax policy and administration.

Books authored, co-authored or edited by the faculty include City Executives: Leadership Roles, Work Characteristics and Time Management; A Revenue Guide for Local Government; Recruiting Local Government Executives; Texas Politics; Budgeting: A Guide for Local Governments; and The Effective Local Government Manager (2nd edition).

The department’s research is supported by grants from within the university as well as grants and contracts with local and federal government, other universities and professional associations. The department also supports the Center for Public Management, which provides contract research, training and technical assistance to local governments throughout Texas and the Southwest, and occasionally provides part-time employment opportunities for qualified graduate students.

Degree Program

Master of Public Administration

Admission Requirements

All general admission requirements to the Toulouse School of Graduate Studies, as outlined elsewhere in this bulletin, must be fulfilled, including minimum Graduate Record Examination (GRE) and grade point requirements. Application must first be made to the School of Graduate Studies through the office of the graduate dean. Once the student is admitted to the graduate school, the application will be reviewed by the department for admission to the MPA program.

Admission to the program leading to the Master of Public Administration degree requires a minimum of 15 hours of undergraduate work related to the core curriculum in courses selected from the following areas: environment of public policy, political institutions and processes, economic and social institutions and processes, techniques of analysis, organization and management concepts, and/or the management of human and financial resources.

To receive unconditional admission to the MPA program, applicants must have a grade point average of at least 3.0 on the last 60 hours and acceptable scores on the verbal and quantitative section of the GRE. For standardized admission test requirements, contact the department or the Toulouse School of Graduate Studies. Special admission provisions are available for those who do not meet these requirements. Inquiries concerning these categories of admission should be addressed to the MPA program director.

Degree Requirements

A minimum of 42 hours of graduate credit for pre-career students is required; for students with less than three years of full-time management experience at the time of admission, the number of required hours is reduced to 39; for students with three or more years of mid-level managerial experience, 36 hours of graduate credit are required. These program length requirements are distributed as follows:

1. 21 hours of required course work in public administration;
2. a 6-hour internship for most pre-career students (the 6 hours of intern credit is not available to those in the 39- or 36-hour programs); and
3. the remaining hours taken in a specialization appropriate to the student’s interests. Specializations supported by the MPA program include emergency administration, financial management, local government management, nonprofit management and personnel management.

In addition to the course requirements, students must pass a written comprehensive examination or an oral examination in conjunction with a master’s thesis defense. Students selecting the written examination option must take an examination covering the core courses and areas included in the MPA degree program. The examination may be taken after completion of 30 hours of course work. Students selecting the thesis option must complete 36 hours of course work plus a master’s thesis for which 6 hours of credit will be granted. For pre-career students completing a thesis, a public service internship is required and the degree program is extended to 48 hours. The thesis option is especially appropriate for students planning to pursue a doctorate after completing the MPA.

Curriculum options are adapted to the needs of both pre-career and in-career students. Selected courses are offered off campus at the City of Carrollton Service Center. Additional program information is contained in the MPA Student Handbook. The student is responsible for obtaining a copy of the document from this department and for knowing its contents.

Financial Assistance

A number of financial assistance programs are available to students in the MPA program. Each year the department awards to entering MPA students up to five Hatton W. Sumners Fellowships, each of which provides an $12,000 stipend paid over 16 months plus $4,500 toward tuition. For the first 12 months of their appointment, Sumners Scholars work 10 hours each week as research assistants for a faculty member. Other financial assistance available to students includes Alumni Scholarships worth $2,000 each for tuition and fees and the E. Ray Griffin-Alumni Scholarship worth approximately $3,000 for tuition and fees. Outside funding is sometimes available to qualified students from the North Central Texas Council of Governments. Under current rules, nonresidents of Texas receiving at least $1,000 per year in scholarships qualify for in-state tuition.

Emergency Administration and Planning

A Bachelor of Science with a major in emergency administration and planning is offered at the undergraduate level (see the Undergraduate Catalog for description).

Courses of Instruction

All Courses of Instruction are located in one section at the back of this catalog.

Course and Subject Guide

The “Course and Subject Guide,” found in the Courses of Instruction section of this book, serves as a table of contents and provides quick access to subject areas and prefixes.

Department of Rehabilitation, Social Work and Addictions

Main Office
Chilton Hall, 218
P.O. Box 311456
Denton, TX 76203-1456
(940) 565-2488
Web site: www.unt.edu/rswa

Celia Williamson, Chair

Graduate Faculty: Barton, Bodenhamer-Davis, Cohen, Englander-Golden, Evenson, Holloway, Isom, Koch, Leung, Quinn, Sandel, Williamson.

The Department of Rehabilitation, Social Work and Addictions (DRSWA) was founded as the Center for Rehabilitation Studies in 1967 to provide professional degrees and continuing education in vocational rehabilitation services. The Institute for Studies in Addictions (ISA) became a part of the department in 1992. The social work program joined the department in 1995. The mission of the department is to develop and disseminate innovative and interdisciplinary practices that enhance opportunities for all people to live and work in their communities. This mission is accomplished through three functional components: the Academic and Research component, the Continuing Education and Technical Assistance component, and the Rehabilitation Services Laboratories.
DRSWA is also the home of the Region VI Continuing Education Program for Community Rehabilitation Programs (CRP-RCEP). One of 10 CRP-RCEPs in the nation, the Region VI project provides services to community rehabilitation personnel within Region VI – Arkansas, Louisiana, New Mexico, Oklahoma and Texas. Funded by the Rehabilitation Services Administration, the mission of the Region VI CRP-RCEP is to increase the capacity of personnel within these programs to provide quality services that enhance the employment and independent living outcomes of individuals with disabilities. This is accomplished through training, technical assistance and system support.

The DRSWA Neurotherapy Laboratory, established in 1992 provides graduate course work, continuing education, research and direct client-service opportunities in quantitative EEG and EEG biofeedback.

DRSWA offers course work and degree programs at both the undergraduate and graduate levels.

Rehabilitation

Career Opportunities

National commitments to improve opportunities and services for people with disabilities have affected the rehabilitation and education professions. Trends toward deinstitutionalization, community inclusion and empowerment of people with mental, emotional and physical disabilities have led to a vast increase in the number of individuals requiring rehabilitation services within their local communities. Highly trained professionals are needed to provide services to these individuals in a wide variety of public and private settings.

One of the largest professional specialties serving people with disabilities is rehabilitation counseling. Individuals working in this profession are employed in such settings as state and private rehabilitation agencies, community rehabilitation programs, supervised employment programs, pre-and post-secondary schools, medical and psychiatric hospitals, correctional facilities, community job sites, alcohol and drug treatment centers, community mental health centers, governmental agencies, rehabilitation programs in business and industry, and independent practice.

Students completing a Master of Science degree with a major in rehabilitation services from UNT’s Department of Rehabilitation, Social Work and Addictions may select from a regional and national supply of job openings.

Research

The Department of Rehabilitation, Social Work and Addictions conducts applied research and program evaluation projects within the department’s own rehabilitation laboratories, as well as in rehabilitation field site locations in the Dallas–Fort Worth Metroplex and the surrounding five-state region. The department’s current research programs focus on substance abuse prevention, poverty, welfare recipients, service delivery within the state vocational rehabilitation system, models of supported employment and community integration, ethnic/cultural populations, development of brainwave biofeedback and other mind-body self-regulation techniques for treatment of mental and physical disorders and addictions, and community rehabilitation programs. Research projects conducted by DRSWA contribute to the improvement of the department’s client services, educational programs and the body of knowledge in the fields of vocational rehabilitation, social work and addictions.

DRSWA has administered and participated in numerous projects externally funded through such sources as the U.S. Department of Education, the Texas Council on Developmental Disabilities, the Texas Rehabilitation Commission and the Texas Commission on Alcohol and Drug Abuse.

Admission Requirements

Admission to the master’s degree program with a major in rehabilitation services is contingent upon admission to the Toulouse School of Graduate Studies. Criteria for admission are detailed in the Admission section of this catalog and include a satisfactory score on the Graduate Record Examination (GRE). For standardized admission test requirements, contact the department or the Toulouse School of Graduate Studies. Applications to the graduate program in rehabilitation services are reviewed throughout the year, but students are encouraged to enter the program in the fall semester.

All applications should include the following:
1. DRSWA graduate program application;  
2. two letters of recommendation, one from a former instructor and the other from an employer;  
3. evidence of a work history with the equivalent of one year of full-time employment;  
4. a personal interview with DRSWA graduate faculty members; and  
5. record of satisfactory GRE scores on file with the graduate school.

Complete applications are reviewed by the DRSWA graduate faculty, who make recommendations for acceptance of applicants to the program. Acceptance or rejection is determined by composite rather than a single criterion. Students are notified by letter of the faculty’s recommendation on their application.
Degree Programs

The department offers graduate programs leading to the following degree:

• Master of Science with a major in rehabilitation services and a concentration in rehabilitation counseling.

Master of Science

The program requires a minimum of 48 semester hours of academic preparation. The degree includes a core curriculum of 21 hours, which is completed by all students and 27 hours of advanced course work in a selected area. Interested students may also complete a thesis or problem in lieu of thesis as part of their program of study.

Core Rehabilitation Curriculum, 21 hours

The core course work consists of basic preparatory studies in disability, educational and occupational information, counseling and case management, and the vocational rehabilitation process. The core curriculum consists of the following courses.

• RHAB 5040, Rehabilitation Foundations, 3 hours
• RHAB 5230, Psychosocial Aspects of Rehabilitation, 3 hours
• RHAB 5270, Rehabilitation Research and Proposal Writing, 3 hours
• RHAB 5350, Medical and Psychiatric Aspects of Rehabilitation, 3 hours
• RHAB 5400, Techniques in Rehabilitation Counseling and Adjustment Services, 3 hours
• RHAB 5410, Seminar in Techniques and Advanced Practices in Rehabilitation Counseling, 3 hours
• RHAB 5413, Job Placement Theories and Methods, 3 hours

The student who is lacking basic preparation in any of the above core knowledge and skill areas may be required to complete prerequisite course work or complete individual studies prior to entry into one of the advanced graduate courses.

Advanced Coursework, 27 hours

After completion of the core curriculum, students complete 27 semester credit hours selected from the following courses.

• RHAB 5250, Topics in Rehabilitation, 1-3 hours. Topics may include group process, family systems, neurofeedback, private rehabilitation and disability management.
• RHAB 5300, Rehabilitation Counseling Theories, 3 hours
• RHAB 5411, Introduction to Assessment and Vocational Evaluation, 3 hours
• RHAB 5413, Job Placement Theories and Methods, 3 hours

Interdisciplinary Studies

DRSWA collaborates with faculty in related graduate programs at UNT, such as counselor education and sociology, to offer a Master of Science degree with a major in interdisciplinary studies (MSIS) that meets the individual needs of professionals in this field. More information about the MSIS can be found in the Toulouse School of Graduate Studies section of this catalog.

Advanced Placement

Students with undergraduate course work in rehabilitation or students having extensive rehabilitation field experience may request advanced placement for some of the core curriculum courses.

Graduate Comprehensive Examination

Candidates for the master’s degree must pass a final written comprehensive examination over their course of study. In lieu of the departmental comprehensive exam, students may submit a passing score on the national certification exam for rehabilitation counselors (CRC).

Degree Plan Preparation

Students are assigned an academic adviser from among the DRSWA faculty. The academic adviser will assist the student in developing a formal degree plan by the end of the student’s second semester in the program.

Minors

The rehabilitation services curriculum does not usually include a minor, but some students may be able to select a minor using 6 to 9 hours of electives.
Program Accreditation and Professional Certification/Licensing

The graduate curriculum in rehabilitation counseling has been designed to satisfy the accreditation standards established by the Council on Rehabilitation Education (CORE) [1835 Rohlwing Road, Suite E, Rolling Meadows, IL 60008; (847) 394-1785]. The DRSWA rehabilitation counseling program is fully accredited by CORE.

Students completing the rehabilitation counseling program are eligible to take the examination for national certification as a rehabilitation counselor (CRC). By taking selected course work within the electives, students can complete academic requirements for one of three other professional credentials. Rehabilitation counseling students may be eligible for licensure as a professional counselor by the Texas State Board of Examiners of Professional Counselors (LPC). Students seeking the LPC are required to complete 3000 hours of supervised practice and must successfully pass the state licensing examination. Students may also complete academic requirements of the Texas Commission on Alcohol and Drug Abuse for licensure as a Chemical Dependency Counselor (LCDC). The LCDC requires 4000 hours of approved supervised work experience and successful completion of a state examination. Finally, students may qualify to take the certification examination of the Biofeedback Certification Institute of America (BCIA) to qualify as a neurofeedback therapist (BCIA-EEG).

Financial Assistance

The Rehabilitation Services Administration (RSA) of the U.S. Department of Education often provides financial support to graduate students in rehabilitation to increase the number of qualified professionals in various rehabilitation service occupations. DRSWA occasionally is able to provide RSA stipend assistance to qualified students to support their graduate studies in rehabilitation services. The availability of federal stipend support varies from year to year. Inquiries should be made at the time of application to the rehabilitation graduate program.

Social Work

Main Office
Chilton Hall, 218
P.O. Box 311456
Denton, TX 76203-1456
(940) 565-2488

Graduate Faculty: Barton, Evenson, Williamson.

A major in social work is not offered at the graduate level. Social work courses, however, may be taken as supporting work for master’s and doctoral degrees.

Institute for Studies in Addiction

The Institute for Studies in Addiction, a research and continuing education component within the Department of Rehabilitation, Social Work and Addictions (DRSWA), focuses on issues related to substance abuse and addictions. Objectives of the institute include research and program development that results in an increase in the knowledge and skills of professionals in fields requiring specific knowledge and human-service skills for work in prevention, intervention and treatment of substance abuse and addictions.

Courses of Instruction

All Courses of Instruction are located in one section at the back of this catalog.

Course and Subject Guide

The “Course and Subject Guide,” found in the Courses of Instruction section of this book, serves as a table of contents and provides quick access to subject areas and prefixes.

Department of Sociology

Main Office
Chilton Hall, 390
P.O. Box 311157
Denton, TX 76203-1157
(940) 565-2296
Web site: www.unt.edu/soci

Dale E. Yeatts, Chair

Graduate Faculty: Creedy, Dash, Esterchild, Kitchens, Lawson, Moore, Rodeheaver, Seward, Williamson, Yancey, Yeatts, Zafirovski.

The department offers graduate programs leading to the following degrees:

- Master of Arts, and
- Master of Science, both with a major in sociology and concentrations in family and the life cycle, social organization/disorganization and urban sociology; and
- Doctor of Philosophy with a major in sociology and concentrations in family and the life cycle, social organization/disorganization and urban sociology.
Other areas of focus include social inequality, medical sociology, work and organizations, and sociology of religion.

In a cooperative agreement with the UNT Health Science Center in Fort Worth, students also may earn a dual degree in public health with a specialty in health services research.

Research

Research in sociology at UNT ranges from studies of individuals within the broader society, such as the study of social inequality and fatherhood, to the study of whole organizations and social institutions such as the study of religion and organizational performance.

Degree Programs

Master of Arts and Master of Science

Admission Requirements

1. The applicant must apply for and be granted admission to the Toulouse School of Graduate Studies through the office of the graduate dean and also must apply separately to and be accepted by the sociology program (see departmental web page for details).

2. An acceptable score on the aptitude (verbal and quantitative) section of the Graduate Record Examination (GRE) is required of all applicants. This score must be filed before final approval of an application can be given.

3. For unconditional admission to the master’s program, the applicant must have completed a minimum of 18 hours of sociology; have a grade point average of 3.0 on the last 60 hours of courses for the bachelor’s degree and a GPA of 3.0 on all sociology courses; and have acceptable scores on the verbal and quantitative sections of the GRE. See the department’s web page or contact the Toulouse School of Graduate Studies for information concerning acceptable admission test scores.

4. The applicant who does not meet some of these requirements may be considered for conditional admission provided substantial alternative evidence of ability to do graduate work is submitted to the program’s graduate admissions committee. For conditional admission, the applicant must have a grade point average of 2.8 on the last 60 hours of courses for the bachelor’s degree (or a GPA of 2.8 on all undergraduate work); a GPA of 2.8 on all sociology courses; and acceptable scores on the verbal and quantitative sections of the GRE. See the department’s web page or contact the Toulouse School of Graduate Studies for information concerning acceptable admission test scores.

Additional course work may be required when the applicant has fewer than the 18 hours of sociology (or their equivalent) required for unconditional admission. The committee may also request additional evidence of the applicant’s ability to do graduate work.

5. The graduate admissions committee of the program is responsible for recommending acceptance or rejection of applicants to graduate programs in sociology. Applicants are expected to submit all pertinent materials well in advance of the anticipated date of entering the School of Graduate Studies.

Requirements for Master’s Degrees

1. All master’s candidates in sociology are required to take SOCI 5200, Seminar on Research Methods and Design; SOCI 5150, Contemporary Sociological Theory; and SOCI 5210, Introduction to Social Statistics; or their equivalents.

2. Students must establish an advisory committee and prepare a degree plan approved by the committee. The candidate’s committee is composed of three faculty members with at least two from sociology, one of whom serves as the major professor, and one faculty member from the minor department, which can be sociology. The major and minor professors are appointed before the student prepares the degree plan, and the third member is added at the time of the comprehensive examination. The degree plan and major and minor professors must be approved by the dean of the Toulouse School of Graduate Studies upon recommendation of the student, department chair and graduate adviser.

Thesis Option

1. Of the required minimum of 30 hours for the master’s degree, 18 must be in courses numbered 5000 or above, excluding the thesis.

2. A graduate major in sociology consists of a minimum of 24 semester hours of graduate work in sociology, including a 6-hour thesis.

3. A minor of 6 hours in a related field must be approved by the chair of the sociology department and the student’s major professor.

4. Candidates for the Master of Arts degree must present evidence of a reading knowledge of at least one foreign language. (This is not a requirement for candidates for the Master of Science degree).

5. Successful completion of a thesis and satisfactory performance on the comprehensive examination complete the requirements for the master’s degree. The comprehensive exam is principally the candidate’s oral defense of his or her thesis but may include related questions on theories, research methods, and social statistics used in the discipline. Candidates are eligible to complete the exam after
they have established an advisory/thesis committee, had their degree plan approved, and completed 21 semester hours of graduate credit toward the degree. The examining board consists of the candidate’s three-member advisory/thesis committee.

Non-Thesis Option

1. Of the required minimum of 36 hours for the master’s degree, 30 must be in courses numbered 5000 or above.
2. The non-thesis master’s degree usually includes a minimum of 30 hours of graduate work in sociology.
3. A minor usually consists of 6 hours, but up to 12 hours may be taken in courses outside of sociology with consent of the department chair and the student’s major professor.
4. A total of 6 hours may be earned in SOCI 5940, Internship.
5. Candidates for the Master of Arts degree must present evidence of a reading knowledge of at least one foreign language. (This is not a requirement for candidates for the Master of Science degree.)
6. Satisfactory performance on the comprehensive examination completes the requirements for the master’s degree. The comprehensive exam, as determined by the candidate’s advisory committee, is usually oral but may be written or both. The oral exams normally last one and one-half hours and the written exams four hours. The candidate answers the questions without access to books, journals or other written material. The exams are principally over, but not limited to, completed course work with an emphasis upon theories, research methods and social statistics used in the discipline. Candidates are eligible to complete the exam(s) after they have established an advisory committee, had a degree plan approved and completed 27 semester hours of graduate credit toward the degree. The examining board consists of the candidate’s three-member advisory committee.

Doctor of Philosophy

The Doctor of Philosophy degree in sociology is offered through a cooperative program of the Federation of North Texas Area Universities that includes Texas Woman’s University, Texas A&M University–Commerce and the University of North Texas. The PhD in sociology is granted by both Texas Woman’s University and the University of North Texas. Students apply for acceptance into the program through one of the two participating universities.

Together the two universities offer graduate training in various aspects of sociology along with opportunities in the area of sociological practice. All doctoral students are required to study core social theory and social research and must concentrate further in one of three broad areas: social organization/disorganization, family and the life cycle, and urban sociology. The specific area of study will vary but may include, for example, social inequality, sociology of the family, criminology, medical sociology, and sociology of religion.

The objective of the federation’s sociology program is to produce intellectually well-rounded graduates capable of (1) functioning effectively in either an academic milieu or a sociological practice setting, (2) analyzing human social groups and relationships between groups and (3) evaluating the influence of social factors on social situations.

Graduate students enrolled at either UNT or TWU can take courses at both universities, thus benefiting from the combined faculties and facilities of the two schools. Students graduating from the federation program will be granted the PhD from the university through which they entered the program.

Admission Requirements

Students initially must apply to and meet the general admission requirements of the Toulouse School of Graduate Studies at UNT. Applications of students who satisfy the graduate school’s admission standards are forwarded for review to UNT’s sociology department. The department is responsible for recommending acceptance into the federation doctoral program through UNT. The following requirements must be met for admission.

1. For unconditional admission to the PhD program in sociology, the applicant must have a master’s degree; have completed a minimum of 18 hours of sociology, at least 3 graduate semester hours in social research methods, 3 graduate semester hours in social statistics and 3 graduate semester hours of social theory; have at least a 3.5 (B+) GPA for master’s courses; and have acceptable scores on the verbal and quantitative sections of the Graduate Record Examination (GRE). See the department’s web page or contact the Toulouse School of Graduate Studies for information concerning acceptable admission test scores.
2. For possible conditional admission, requiring an appeal to the graduate school, the applicant must have a master’s degree, at least a 3.0 (B) GPA for all master’s credit, acceptable scores on the verbal and quantitative sections of the Graduate Record Examination (see the department’s web page or contact the Toulouse School of Graduate Studies for information concerning acceptable admission test scores), and substantial alternative evidence of potential success in graduate studies. Additional course work is typically required when the applicant has fewer than the required number of hours and courses needed for unconditional admission. The
sociology department may request additional evidence of the applicant’s ability to do graduate work.

3. Outstanding undergraduates without the master’s degree who meet all possible unconditional requirements may be considered for conditional admission into the doctoral program.

   The dean of the graduate school will notify the applicant of admission to graduate studies and admission to the sociology program. Prior to enrolling for the first semester of doctoral work, the student should consult with the department’s graduate adviser to schedule courses for that semester.

**Degree Requirements**

1. The minimum program for the PhD in sociology consists of 90 hours beyond the bachelor’s degree, plus up to 9 hours of a tool subject and 1 hour of professional development; or 60 hours beyond the master’s degree, plus up to 9 hours of a tool subject and 1 hour of professional development. All students are required to complete:
   
a. a minimum of 12 semester hours in research methods and statistics, including at least two 6000-level courses;
   
b. a minimum of 12 semester hours in sociological theory, including at least two 6000-level courses;
   
c. a minimum of 12 semester hours with a concentration in the student’s major area of study, including at least two 6000-level courses;
   
d. a minimum of an additional 12 semester hours in either another sociology concentration area or a related minor field;
   
e. a minimum of 12 semester hours of dissertation;
   
f. 9 hours of a tool subject (e.g., computer science, language); and
   
g. 1 hour of professional development.

2. Students may earn limited credit in cooperative education at UNT or TWU or in an internship at UNT as part of their PhD course work.

3. Students must complete a research tool requirement. The student must complete 9 semester hours of course work in computer science or other research tool subjects (the tool courses must be recommended by the student’s committee and approved by the chair of the department) or demonstrate language proficiency in French, German or Spanish. Substitution of another language may be approved by the graduate dean upon recommendation of the student’s advisory committee. The advisory committee may require proficiency in a language when the dissertation research demands it.

4. A student must carry a full load of 9 hours for any two consecutive semesters to fulfill the residency requirement.

5. The student must establish an advisory committee and prepare a degree plan approved by this committee. The advisory committee is composed of four members. At least three, including the major professor or chair, must be from the full-time sociology faculty. One of these may be from the TWU faculty. The fourth faculty member serves as the minor professor, who must represent a second concentration within sociology or a minor outside the program (if a minor is declared). This committee is appointed by the dean of the appropriate graduate school upon recommendation of the student, department chair and graduate adviser. In conjunction with approval of the degree plan, the advisory committee may administer a diagnostic review to assist the student in completing the program. The degree plan of the individual student should be completed during the first semester of the second year of graduate work or after completion of 18 semester hours in the program.

6. Qualifying examinations are required of all students. Examinations are written in theory, methods and two areas of concentration. The theory and methods exams must be taken within or at the completion of the student’s first 27 hours of PhD work. The exams are prepared and evaluated by federation committees composed of faculty from both universities. The concentration and minor exams can be taken once the 12-hour course requirement for a concentration has been completed. These exams are prepared and evaluated by the student’s advisory committee who may administer an oral examination upon successful completion of all written exams. Preparation for these exams includes, but is not limited to, course work, reading key literature and participation in study groups.

   The successful completion of these examinations is a prerequisite for admission to candidacy for the degree. Admission to candidacy is granted by the appropriate graduate dean upon recommendation of the advisory committee and the chair, and also is based upon the student’s academic record and successful completion of the tool requirement.

   After admission to candidacy, the student must add an outside member to their advisory committee. This fifth member must be from outside the federated sociology department’s faculty. This person must be approved by the student’s major professor, the department’s graduate adviser, and the appropriate graduate dean.

7. Under the direction of the advisory committee the candidate must write a dissertation representing original research. It must make a significant contribution to the discipline of sociology in the student’s area of concentration.
The student must defend orally a written dissertation proposal that meets with the approval of the student’s advisory committee before the dissertation is written. The final written dissertation must be defended orally before the committee and approved by them.

Dual Degree in Sociology/Public Health

The Department of Sociology (UNT) and the School of Public Health (UNTHSC-FW) offer a dual degree program with a specialization in health services research. Students in the program complete a master’s or doctoral degree in sociology and the Master of Public Health (MPH). The dual degree program is administered by the Department of Sociology (Dr. Erma Lawson, Program Director).

Students must complete either a master’s or doctoral degree in sociology, including designated electives in sociology as well as designated electives in the interdisciplinary field of health services research. The designated electives must include the track core requirements (Seminar in the Sociology of Health, Economics of Health Care, Medical Geography, and Seminar in Evaluation Research). The master’s degree in sociology requires a minimum of 30 hours (thesis option) or 36 hours (non-thesis option); the doctoral degree requires a minimum of 90 hours beyond the bachelor’s or 60 hours beyond the master’s degree.

To receive the second master’s degree in the field of public health, students must complete a minimum of 24 additional hours, including the required MPH core courses (Environmental Health, Principles of Epidemiology, Health Administration, Principles of Public Health, Biostatistics I and II, and Behavioral Epidemiology) and either a thesis or both the capstone course in public health and a special problems course.

Courses of Instruction

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